

**REGULAR MEETING  
JANUARY 16, 2023  
5:30 P.M.**

The City Commission met this the 16th day of January, 2023 at 5:30 p.m. at the Richard P. Eckert Civic Center and via Zoom Teleconferencing. Members present in person or via Zoom teleconferencing: Mayor Frank Bartlett, Commissioner Robert Rayburn, Commissioner Anna Velez, Commissioner Michael Keller and Commissioner Paul Smith.

Staff present: City Administrator John Palacio and City Secretary Pattie Allen.

Visitors present: Kaycee Ingleby with KHLB, JD Kidwell, Pete Munoz, Peter Aguilar, Jess Irwin, Delores Cavaness, Carolyn Karner, John Paul Martinez, Jay Martinez, Rudy Martinez, Nancy Hurta and Nicholas Gierisch.

**CALL TO ORDER** by Mayor Frank Bartlett.

**INVOCATION** given by Pastor Peter Aguilar.

**PLEDGE OF ALLEGIANCE** led by Commissioner Anna Velez.

**PUBLIC COMMENTS:**

Mayor Bartlett opened the floor for public comments.

Carolyn Karner complained about the City adopting an ordinance concerning people living in RV's. She stated that in her area there is substandard housing and lots of RV's being moved in that are older RV's and people may possibly be living in them. She is concerned for the residents in that area of town and the 2 schools which are in close proximity. She added that she has talked to Chad Barnett and John Palacio about her concerns and nothing is ever done about it. Mayor Bartlett stated that he would call Ms. Karner in a few days and discuss this issue with her.

Nicholas Gierisch stated that he understands the City having issues getting supplies but he would like to know where the things stand on getting a street light on Mulberry Street. He said this has been in the works for a while.

City Secretary Pattie Allen reported that for some listening in on zoom or the radio broadcast that we are experiencing internet issues.

There being no further public comments, Mayor Bartlett closed the Public Comments section of the meeting.

**ITEM 1: Discussion & Action**

**Consider and approve/deny Mason Habitat RV Care-A-Vanner's to use seven sites at Ft. Mason City Park at a reduced rate from February 19, 2023 through March 19, 2023 and April 9, 2023 through April 30, 2023 for its 2023 build.**

Jess Irwin, Board of Director's with Mason Habitat stated that the care a vanner's are a source of labor to build these homes for the Mason community. He indicated that the build would begin on February 19<sup>th</sup> and then a second round of builders would be coming to Mason later to

complete the build. Once again, Habitat is asking for a reduced rate for seven spaces during the build. Due to land values and the cost of materials, Mason Habitat has really been impacted and it is critical for them to get any discounts that they can to continue to do what they can. Last year the City figured roughly a cost estimate for each space and the rates were set at \$7.50/space. Commissioner Velez could remember when Habitat was not charged for the RV spaces but at a point Habitat asked to pay something to the City to show their appreciation for not charging for several years. It was discussed that these builders, that come into Mason, do spend money in Mason and the houses bring money to each taxing entity. Commissioner Smith reported that he made a motion last year to charge a rate to \$5.00 and the motion failed.

MOTION: Commissioner Smith made the motion to approve the Mason Habitat RV Care-A-Vanner's to use seven sites at Ft. Mason City Park at a reduced rate of \$5.00 per day during the building period. Commissioner Rayburn seconded the motion. Mayor Bartlett called for discussion. There being no discussion, Mayor Bartlett called for a vote. In favor: all. Opposed: none. Motion Carried. 5-0.

### **ITEM 2: Discussion & Action**

**Consider and approve the designation of Mason County Judge Sheree Hardin as a member of the Concho Valley Council of Governments' Executive Committee and General Assembly Representing Member of Governments in Mason County.**

Mayor Bartlett reported that this was one of Judge Bearden's last request as he had served in this capacity as County Judge. Mason County Commissioner's Court had recently approved Judge Hardin to serve in this capacity. The City Commission would need to approve this also.

MOTION: Commissioner Velez made the motion to approve Mason County Judge Sheree Hardin as a member of the Concho Valley Council of Governments' Executive Committee and General Assembly Representing Member of Governments in Mason County. Commissioner Keller seconded the motion. Mayor Bartlett called for discussion. There being no discussion, Mayor Bartlett called for a vote. In favor: all. Opposed: none. Motion Carried. 5-0.

### **ITEM 3: Discussion & Action**

**Consider and approve Public Management LLC or Grant Works as the facilitator for the 2023/2024 Texas Community Development Block Grant Program funding.**

Mayor Bartlett reported that he, John Palacio and Pattie Allen had scored these two companies to serve as facilitators for the 2023/2024 TxCDBG Program. He added that the companies are very similar and he actually liked Grand Works but since Public Management had brought this opportunity to the City of Mason that he recommended approving them. Both companies have really good records.

MOTION: Commissioner Velez made the motion to approve Public Management LLC as the facilitator for the 2023/2024 Texas Community Development Block Grant Program funding. Commissioner Smith seconded the motion. Mayor Bartlett called for discussion. There being no discussion, Mayor Bartlett called for a vote. In favor: all. Opposed: none. Motion Carried. 5-0.

### **ITEM 4: Discussion & Action**

**Consider and approve Mayor Bartlett to Order the Municipal Election for May 6, 2023 positions of Commissioner District 2 and Commissioner District 4 and designate the early voting location at City Hall, 124 Moody Street and election day voting at the Richard P. Eckert Civic Center, 1024 McKinley Avenue.**

Mayor Bartlett reported that it was that time of the year for the election process to start for Districts 2 and 4 Commissioners. He asked that the Commission approve him to Order the election for May 6, 2023.

MOTION: Commissioner Velez made the motion to approve Mayor Bartlett to Order the Municipal Election for May 6, 2023 positions of Commissioner District 2 and Commissioner District 4 and designate the early voting location at City Hall, 124 Moody Street and election day voting at the Richard P. Eckert Civic Center, 1024 McKinley Avenue. Commissioner Smith seconded the motion. Mayor Bartlett called for discussion. There being no discussion, Mayor Bartlett called for a vote. In favor: all. Opposed: none. Motion Carried. 5-0.

#### **ITEM 5: Discussion & Action**

##### **Consider and approve the rescheduling of February's regular meeting date of the City Commission due to February 20<sup>th</sup> being President's Day Holiday.**

Mayor Bartlett stated that our regular meeting date would normally be on February 20<sup>th</sup> which is the 3<sup>rd</sup> Monday of the month, however that date is recognized as a City holiday and City Offices would be closed that day. The Commission discussed moving it up a week or moving it back a week.

MOTION: Commissioner Velez made the motion to approve rescheduling February's regular meeting date to February 13<sup>th</sup> due to President's Day Holiday falling on February 20<sup>th</sup>. Commissioner Keller seconded the motion. Mayor Bartlett called for discussion. There being no discussion, Mayor Bartlett called for a vote. In favor: all. Opposed: none. Motion Carried. 5-0.

#### **ITEM 6: Discussion & Action**

##### **Consider and approve Quarterly Investment Report.**

Mayor Bartlett reported that several accounts had been shuffled around and reinvested during November and December. He added that Logic initial investment was at 4.54% and that TexSTAR's initial rate was at 4.53%. He added these were being monitored closely.

MOTION: Commissioner Velez made the motion to approve and accept the 4<sup>th</sup> Quarter Investment Report as presented. Commissioner Rayburn seconded the motion. Mayor Bartlett called for discussion. There being no discussion, Mayor Bartlett called for a vote. In favor: all. Opposed: none. Motion Carried. 5-0.

#### **The City Commission retired into Executive Session at 6:20 p.m.**

#### **EXECUTIVE SESSION:**

##### **Consultation with Personnel Mrs. Pattie Allen and Mr. John Palacio (Performance Review)**

The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. TEXAS GOVERNMENT CODE §§ 551.071 - 551.087 allows for executive sessions for consultation with attorneys, deliberation on real property, receipt of gifts, personnel matters and conferences with employees.

#### **Reconvene from Executive Session back into Regular Meeting at 8:15 p.m.**

**ITEM 7. Discussion and Action**

**Consider Performance Review for City Secretary, Pattie Allen.**

MOTION: Commissioner Velez made the motion to accept the performance review of City Secretary Pattie Allen. Commissioner Rayburn seconded the motion. Mayor Bartlett called for discussion. There being no discussion, Mayor Bartlett called for a vote. In favor: all. Opposed: none. Motion Carried. 5-0.

**ITEM 8. Discussion and Action**

**Consider Performance Review for City Administrator, John Palacio.**

MOTION: Commissioner Velez made the motion to accept the performance review of City Administrator John Palacio. Commissioner Smith seconded the motion. Mayor Bartlett called for discussion. There being no discussion, Mayor Bartlett called for a vote. In favor: all. Opposed: none. Motion Carried. 5-0.

**ITEM 9: Consent Agenda**

Mayor Bartlett reported the Commission had been emailed a copy of the Consent Agenda for approval.

Commissioner Keller asked questions regarding the “Not Categorized” section of the financials. City Administrator Palacio answered that these are fuel, maintenance, etc. and that the budget is not typically looked at monthly but yearly because all expenses are to date but revenues are 1 month behind. Commissioner Keller also asked if the City staff felt we were getting good representation and response from our software company. Staff reported that they were pleased.

MOTION: Commissioner Velez made the motion to approve the Consent Agenda as presented. Commissioner Rayburn seconded the motion. Mayor Bartlett called for discussion. There being none, Mayor Bartlett called for a vote. In favor: all. Opposed: none. Motion Carried. 5-0.

**ITEM 10: Adjourn**

Mayor Bartlett stated if there was no further business to come before the Commission, he would call for a motion to adjourn.

MOTION:

Commissioner Velez made the motion to adjourn. Commissioner Rayburn seconded the motion. Mayor Bartlett called for discussion. There being none, Mayor Bartlett called for vote. In favor: all. Opposed: none. Motion Carried. 5-0. Meeting adjourned at 8:30 p.m.

/s/ Frank Bartlett, Mayor

/s/ Pattie Allen, City Secretary